

TEMPORARY TATTOO/BODY PIERCING EVENT GUIDELINES

Organizer Responsibilities:

1. Make sure all licensing requirements have been met at least 7 days prior to event.

Applications and payment (check or Money Order) should be made out to **The City of Cleveland** and sent to:

Cleveland Department of Public Health
Attention: Annie R. Snyder or Claudia Meister
75 Erievue Plaza, 3rd Floor
Cleveland, OH 44114

2. Make sure each individual participating in the event has received appropriate tattoo or body piercing training by course completion or seminars offered by qualified instructors or apprenticeships, and that they have received training regarding precautions against blood-borne pathogens.
3. Make sure event location provides each individual performing tattooing or body piercing services a workspace that is well lit and constructed of easily cleanable materials with smooth washable finishes.
4. Make sure flooring directly under area used for tattooing or piercing is made of smooth impervious material.
5. Make sure event location has available restroom facilities conveniently located, properly stocked with necessary supplies, and in proper working order.
6. Make sure each individual performing tattoo or piercing services has a lavatory or hand washing sink with hot & cold running water, soap, and single-use towels located in close proximity and away from any overhead or otherwise exposed sewage lines.



CITY OF CLEVELAND
 Mayor Justin M. Bibb
 PUBLIC HEALTH

Year: 20 _____

Temporary Body Piercing and Tattoo Establishment License Application
 City of Cleveland Department of Public Health –
 Authority: Chapter 3730 – Ohio Revised Code

Name of Event:
Address of Event:
Organizer:

Date of Event:
Applicant Phone Number:

TYPE OF OPERATION

Please indicate type of operation by marking one of the bottom boxes.

<input type="checkbox"/> Temporary Tattooing \$50.00 per day not to exceed 4 days	<input type="checkbox"/> Temporary Body Piercing \$50.00 per day not to exceed 4 days	<input type="checkbox"/> Temporary Tattooing and Body Piercing \$75.00 per day not to exceed 4 days
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Participating Artists (Limited to 4 per License)

1. _____
2. _____
3. _____
4. _____

Signature: _____ Date: _____

HEALTH: Does the location meet all requirements of Chapter 3730 – Ohio Revised Code? Y N

Signature of Authorized Health Representative:

Return With Payment to: Cleveland Department of Public Health
Attention: Annie Snyder or Claudia Meister
75 Erievue Plaza, 3rd Floor
Cleveland, Ohio 44114

TEMPORARY TATTOO EVENT GUIDELINES

Artist Responsibilities:

1. Tattooing in Ohio is regulated by Ohio Administrative Code 3701-9. I've provided the pertinent sections below to help you properly prepare for the upcoming temporary event. There is room for concessions with regards to the event being a temporary location, however, the code sections which address the artist/operator responsibilities to patrons, personal work space, equipment and supplies will be fully enforced. We always suggest that artists at temporary set-ups use only single-use, disposable needles that have been pre-sterilized and remain in the wrapper or sterilizer bag until ready to use. If you choose not to use this method and plan to sterilize on site, your process must meet standards noted in 3701-9-08.

3701-9-04 General safety and sanitation standards.

(A) A business offering tattoo or body piercing services shall comply with the following provisions.

- (1) The premises in which tattooing or body piercing is being conducted shall have an area of at least one hundred square feet. The floor space for each individual performing tattoo or body piercing services shall have an area of at least thirty-six square feet. These areas shall be separated from each other and from waiting patrons or observers by a panel or by a door. Complete privacy should be available upon a patron's request.
- (2) The entire procedure room and equipment shall be maintained in a clean, sanitary condition and in good repair.
- (3) The tattoo or body piercing business shall be equipped with artificial light sources equivalent to at least twenty foot-candles at a distance of thirty inches above the floor throughout the establishment. A minimum of forty foot-candles of light shall be provided at the level where the tattooing or body piercing is being performed. Spot-lighting may be used to achieve this required degree of illumination.
- (4) All floors directly under equipment used for tattooing or body piercing activities shall be an impervious, smooth, washable surface; have a minimum dimension of six feet by six feet and shall be maintained in a sanitary manner at all times. All walls shall be maintained in a sanitary manner.
- (5) All tables and other equipment shall be constructed of easily cleanable material, with a smooth, washable finish.
- (6) Restroom facilities shall be made available to the employees and customers of the business and must be located within the establishment. The restroom shall be accessible at all times the business is open for operation. The restroom shall be equipped with a toilet, toilet paper installed in a holder, lavatory supplied with hot and cold running water, liquid or granulated soap and single-use towels. Equipment and supplies used in the

course of tattoo or body piercing services or disinfection and sterilization procedures shall not be stored or utilized within the restroom.

(7) A lavatory or hand washing sink, with hot and cold running water, liquid or granular soap, and single-use towels shall be located in close proximity of each individual performing tattoo or body piercing procedures.

(8) There shall be no overhead or otherwise exposed sewerage lines so as to create a potential hazard to the sanitary environment of the business.

(9) Sufficient and appropriate receptacles shall be provided for the disposal of used gloves, dressings, and other trash. Each receptacle shall have a lid and be kept closed at all times while not in use.

(10) The operator shall not allow live animals to enter area(s) used for tattoo or body piercing procedures. This requirement does not apply to patrol dogs accompanying security or police officers, guide dogs, or other support animals accompanying handicapped persons.

(11) At no time shall food, or drink be consumed by the operator in rooms used specifically for tattoo or body piercing services.

(12) Smoking or use of any other tobacco product by the operator or the patron shall not be permitted in rooms used specifically for tattoo or body piercing purposes.

(13) All water supplies, waste water disposal systems, solid waste disposal, and infectious waste disposal shall meet requirements of the Ohio environmental protection agency or the Ohio department of health, as appropriate.

(B) Persons approved to operate a business offering tattoo or body piercing services and persons providing ear piercing services with an ear piercing gun shall comply with the following provisions:

(1) Persons performing the service shall not perform such services if:

(a) They are under the influence of any drugs or alcohol;

(b) They knowingly have, in a communicable stage, an infectious or contagious disease, parasitic infestation, exudative lesions or weeping dermatitis.

(2) In accordance with section 3730.06 of the Revised Code, no person shall perform a tattooing procedure, body piercing procedure, or ear piercing procedure with an ear piercing gun on an individual who is under eighteen years of age, unless consent has been given by the individual's parent, guardian, or custodian in accordance with the following:

(a) A parent, guardian, or custodian of the individual under eighteen years of age signs a document provided by the business that explains the manner in which the procedure will be performed, the specific part of the body upon which the procedure will be performed, and the methods for proper care of the affected body part following the procedure; and

(b) A parent, guardian, or custodian of an individual under eighteen years of age appears in person at the business at the time the procedure is performed.

(3) Prior to tattooing or body piercing, the operator who will be performing the procedure shall inquire of a patron for conditions which could affect the healing process. The operator shall not perform a tattoo or body piercing procedure on patrons indicating the presence of such a condition without documentation from a licensed physician indicating acceptance of the patient for appropriate care following the procedure.

3701-9-05 Additional Requirements for Tattoo Services

(A) Immediately prior to beginning any tattooing procedure, each individual performing the procedure shall wash their hands in hot water with liquid or granulated soap, or equivalent, if approved by the board of health. The individual's fingernails shall be kept clean and short.

(B) The individual performing the procedure shall wear a clean new pair of disposable gloves, made of latex or similar material, for each new patron. If the gloves develop a break or tear, or if the individual performing the procedure touches another surface during the course of the procedure, the gloves shall be immediately replaced.

(C) All individuals performing a tattoo procedure who utilize lap cloths shall use a different lap cloth for each patron. Lap cloths shall be disposed or laundered after each use.

(D) The individual performing tattooing shall perform the procedure only on a normal, healthy skin surface. No operator shall remove or attempt to remove tattoo marks.

(E) When shaving the site of the tattoo is necessary, the individual performing the procedure shall use:

(1) Separate disposable razors with single service blades for each patron and discard the razor after such use, or

(2) A straight edge razor which shall be disinfected in accordance with rule 3701-9-08 of the Administrative Code or sanitized in accordance with rule 4709-9-05 of the Administrative Code after use on each patron.

(F) The individual performing the procedure, before shaving the area of the patron's body to be tattooed, shall thoroughly clean the area with antibacterial soap or its equivalent, as approved by the board of health. After shaving the area to be tattooed, the individual performing the procedure shall apply seventy percent isopropyl alcohol on the skin with a clean, disposable gauze square, cotton ball or square, or other clean, disposable material.

(G) Only sterile petroleum jelly in collapsible metal or plastic tubes or its equivalent, as approved by the board of health, shall be used on the area to be tattooed and shall be applied by use of a single use gauze square, individual cotton ball or square, or single use wooden tongue depressors. Under no circumstances are fingers to be used for this purpose.

(H) No individual performing tattoo services shall use styptic pencils, alum blocks, or other solid styptics to check the flow of blood.

(I) Individuals performing tattoo services shall use only dyes or inks manufactured by an established manufacturer and used as recommended by the manufacturer. Powdered dyes shall be liquified as recommended by the manufacturer. Unless approved by the manufacturer, dye colors shall not be adulterated by the individual performing the service. Single service or individual containers of dye or ink shall be used for each patron and the individual performing the service shall discard the container and remaining dye or ink. If non-disposable containers are used, the operator shall sterilize them before reuse. The individual performing the procedure shall remove excess dye or ink from the skin with single-use gauze squares, or other clean, absorbent, disposable material.

(J) The individual performing the procedure shall wash the completed tattoo with a single use gauze square or individual cotton ball or square saturated with an antibacterial solution approved by the board of health. The tattooed area shall be allowed to dry, after which the individual performing the procedure shall apply to the site antibiotic ointment from a collapsible or plastic tube, or its equivalent, as approved by the board of health. The ointment shall be applied by use of a single use gauze square, individual cotton ball or square, or single use wooden tongue depressor. In the case of an antibiotic-sensitive patron, the use of an antibacterial soap on the tattoo site shall be sufficient to meet the purpose of this paragraph. The individual performing the procedure shall apply to the site a non-adherent, sterile dressing, or a dressing acceptable to the board of health, and secure it with non-allergenic tape. Use of paper napkins and tape for dressing shall not be acceptable.

(K) The operator shall provide each patron with oral and written care instructions following the tattooing procedure.

(L) The operator performing the tattoo service shall maintain a record of service, including the patron's name, address, the date of service, and colors used for the tattoo. The operator shall maintain such record for at least two years. In the event of the closing of the business, all tattoo records shall be made available to the board of health.

(M) All obvious injuries or infections directly resulting from the practice of tattooing which are known or become known to the operator shall be reported to the board of health by the operator who will immediately advise the patron to seek the services of a physician.

(N) The operator shall comply with applicable standards described in Chapter 3745-27 of the Administrative Code while disposing of waste items including, but not limited to needles, razors and other supplies capable of causing lacerations or puncture wounds, generated through the provision of tattooing services.

(O) Operators of an approved business performing tattoo services shall ensure that these services shall not be performed outside the business premises, unless the board of health has provided approval for a time-limited operation in accordance with paragraph (G) of rule 3701-9-02 of the Administrative Code.

3701-9-08 Sterilization and disinfection procedures for tattoo and body piercing services.

(A) The operator shall keep all tubes, needle bars and other sterilized pieces of equipment in the wrappers or sterilizer bags used during sterilization. The operator shall store these wrapped articles in a clean, closed case or storage cabinet while not in use.

The operator shall maintain such case or cabinet in a sanitary manner at all times. The operator shall keep all instruments, tubes, needles, and other items used in tattooing or body piercing procedures free of all contamination and shall not remove the wrappers or sterilizer bags until immediately prior to use.